

**Swenson College of Science and Engineering Student Travel Request
for presenting research or accepting awards.**

Funding is provided by generous annual gifts from alumni and friends of Swenson College of Science and Engineering. Please submit this form typed prior to travel dates and be sure you have all appropriate signatures needed. Travel must be associated with presenting research or accepting awards. A student can only receive funding once as an undergraduate and once as a graduate.

Student Name

Phone

Email

Department

Research Advisor

Undergraduate Student Year in School

Graduate Student - Master's PhD

Amount Requested (up to \$400)

Total Anticipated Cost of Travel \$

Other sources of funding

Attach abstract if presenting research

Please describe the purpose of travel (present research or accepting awards)

Signature of Student

For Undergraduate Students:

Signature of Dept. Head

Print Name

Date

For Graduate Students:

Signature of Director of Graduate Studies

Print Name

Date

Please return to Carrie Kayes, SCSE Deans office, 140 Eng Bld

Office use only:

Date Received _____

Approved on _____ Approved or Denied by (initials) _____

Notification to Students _____ Fund transfer to EFS# _____ Date _____