

SCSE Mentor/Mentee Team Agreement Form

This form is to be signed in a joint meeting with the Department Head and the mentor/mentee team.

As a mentor/mentee team in the SCSE Faculty Mentoring Program, we agree to abide by the following set of guidelines:

1. Commit to making the time to meet on a regular basis, no less than 3 times per year.
 2. Commit to attending two training workshops in the first year of the mentoring/mentee relationship and one per year thereafter.
 3. Maintain confidentiality on all matters with the exception of professional information that directly pertains to benchmarks for promotion, tenure, or other career advancement.
 4. Practice active listening.
 5. Provide each other with honest, direct, and respectful feedback.
 6. Other (optional):
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Date: _____

Mentee's Name (print)

Mentee's signature

Mentor 1 Name (print)

Mentor 1 signature

Mentor 2 Name (print)

Mentor 2 signature

Department Head's Name (print)

Department Head signature

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